



Dear Artist,

Thank you for your interest in Skylight Theatre Company's Artistic Development Program, INKubator, and the Play Reading Series.

We accept new, full length plays, musicals and solo-pieces. Skylight is particularly interested in works that are inclusive, examine contemporary culture and mores, and help expand mainstream theatre. We've also been known to be a little partial to local writers.

**We accept submission from the 1<sup>st</sup> to the 15<sup>th</sup> of every month.**

**To submit:** Send the following materials in a single email with your play's title in the subject line to: [submissions@skylighttheatrecompany.com](mailto:submissions@skylighttheatrecompany.com) Please use the same email address in all your submission communications with Skylight.

- 1) A complete copy of your play.  
(Musicals should include a recording of 2 representative, preferably contrasting, musical numbers for the play submitted)

If your play is not currently available in an electronic format you will need to have it scanned before you may submit it.

- 2) Short bio of the playwright, narrative format (100 words)
- 3) Short synopsis of the play (100 words)
- 4) Statement of Interest describing where you are in the development of the play and what you hope to get from an INKubator reading (250 words)
- 5) The attached Submission Release Agreement – **completed and signed.**

If necessary you may mail your signed Release Agreement but it will delay processing of your submission; plays are not reviewed until the agreement is in hand

We know how much work goes into crafting a new play. Once we are in receipt of your complete submission package, we will take the time to look it over carefully and send you a response within 90 days. We look forward to reading your work.

Sincerely,

Rachel Berney Needleman  
INKubator Program Manager  
Skylight Theatre Company





Thank you for your submission! In order for us to consider it as part of our INKubator program **please sign this release below and return it with your submission materials:**

I \_\_\_\_\_(Author's Name)\_\_\_\_\_ would like to submit my play  
\_\_\_\_\_(The Play)  
to be read as part of Skylight Theatre's INKubator play reading series.

I represent that the play is unencumbered, original and unproduced. I also represent I have sole authority to enter into an agreement on behalf of the play and I am prepared to grant Skylight Theatre Company the rights to do a staged/concert reading and, should Skylight so decide, the right to produce a World premiere production under their standard Equity 99 seat waiver contract within one year of the reading provided notice is given to author within 90 days of the stage reading.

\_\_\_\_\_  
AUTHOR'S SIGNATURE

\_\_\_\_\_  
DATE

